

Returning to School - School Plans and Advice for Parents for September 2020

Following the recent guidance, we wanted to write to you to update you on our plans for a safe return to school for your children and our staff in September.

We are pleased to announce that the school will reopen to all pupils on Wednesday 9th September. Due to current guidelines in place, the school will of course run slightly differently to what the pupils are used to, ensuring all safety measures are in place to protect pupils and staff. To enable a smooth transition for our new Nursery and Reception pupils their start dates have been staggered over the first two weeks and separate information will be sent out regarding this.

Despite the changes we are having to make, we are determined to ensure the children return to a positive and caring environment where the needs of all our pupils are met. Over the past few weeks, the school has worked hard to develop a recovery curriculum that will ensure our pupils feel safe and settled as we ease them back into school life. The information in this document is following the current guidance in place and may be subject to change if further advice is given.

Please ensure all slides are read and please contact us on admin@rokeby.hull.sch.uk if you have any further questions.



Rokeby Park Primary School

National Guidance for September can be found [here](#)



Welcome Back

On **Wednesday 9th September** all pupils will be welcomed safely back to school and we cannot wait! For new pupils starting Reception and Nursery, separate information will be sent regarding start dates and times.

As the children have missed a significant amount of time in school, which may have affected their emotional, social and mental well being, we will be welcoming all children back and in September we will be using our 'Recovery Curriculum' to help pupils settle back into school and learning.

We have made many alterations to the way the school runs to ensure it is as safe as possible for the return of more pupils and staff. We want to share with all parents information about the protective measures that have been put in place. This will ensure you are fully aware of how things will work in school. We have completed a thorough risk assessment process which has helped us to ensure the school is as safe as possible.

Expectations of Parents

We are doing everything we can in school to safeguard children, parents and staff and we are asking that you support us with this. We have put in place social distancing procedures and ask that you follow these when dropping off and collecting your child/children from school.

Attendance at School

From September 2020 attendance at school is mandatory and all pupils must attend. The school will be following the local authority code of conduct relating to issuing fixed penalty notices for non-attendance.



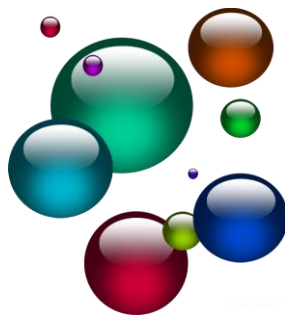
Bubbles

The guidelines advise that primary aged pupils can be taught in bubbles of 30, and where necessary this can be extended to year group bubbles.

At Rokeby Park we will primarily be sticking to class bubbles of 30 but as the guidelines state, in order for us to fully open, there will be times where classes within the same year group will come into contact with one another.

Examples of where this will occur are: Breakfast club (see further information), lunchtimes and interventions.

Please note: where classes in year groups are needed to be mixed, social distancing will be implemented to reduce risk.





Staggered Start Times/Pick Up Times

Please see below the staggered start/finish time from Wednesday 9th September 2020

Social distancing must be strictly adhered to and it is the responsibility of the parent to ensure this is carried out.

Due to the large number of people coming to school, we will only be able to allow one parent to accompany their child/children.

**Please note:
If you have children in different year groups you will be sent separate information about drop off and collection arrangements**

Year Group	Start Time	Finish Time	Drop off/Collection Point
Nursery & Reception	8.50 am	2.50 pm	Main gate to school at front
Year 1	8.50 am	2.50 pm	Main gate to school at front
Year 2	8.50 am	2.50 pm	School car park gate at rear
Year 3	9.00 am	3.00 pm	Main gate to school at front
Year 4	9.00 am	3.00 pm	Main gate to school at front
Year 5	9.00 am	3.00 pm	School car park gate at rear
Year 6	8.50 am	3.00 pm	School car park gate at rear



Social Distancing

In line with government guidance on social distancing the following procedures will be in place:

- Only one adult should accompany their child/children to school.
- All pupils will be dropped off at the school gates and greeted by a member of staff from their class.
- Parents/carers will not be allowed onto the school site.
- If anyone would like to speak to a teacher or member of the school team they should telephone or email the school to make an appointment. Appointments will be done over the telephone, online or if necessary using social distancing.
- Only essential visitors will be allowed into school and these will be kept to a minimum.
- Drop off and collection times are strict and must be followed to allow the next group of pupils to enter the school and socially distance. If you arrive late you may be asked to wait.
- Once you have dropped off/collected your child, you must move away from the school gates.
- Children and staff will stay within one class and not mix with other classes as much as possible.
- Children will be encouraged to socially distance as much as possible and will not be able to play contact sports.
- Staff cannot sit with or hug your child if they are distressed.
- Classroom resources will be regularly cleaned with anti-bacterial wipes.
- Toys and resources in EYFS will be regularly cleaned throughout the day.
- No large gatherings will take place and assemblies will be done on-line.
- A one-way system is in operation around the school to help with social distancing.



Recovery Curriculum

For the duration of the autumn term and onwards if necessary, the school will be running a recovery curriculum to ensure the emotional wellbeing of our pupils is supported. The outline of this curriculum is shared below and further information can be found alongside this document on the school website.

S Safety and Security- Establish new routines to be safe and feel safe.

P Physical health- Health and hygiene and being active.

A Academic Standards- Re-establishing positive learning behaviours and addressing gaps in pupils' learning.

C Creativity- Re-establishing ways to work with others-group work/communication.

E Emotional wellbeing- Rebuilding positive relationships with adults/peers and managing feelings and behaviours.



Classroom Environments

To ensure we are following the advice given, the layouts of our classrooms will be required to change in order to reduce the risk of pupils transferring/catching Covid-19.

Tables will no longer be in groups and all pupils (where possible) will be facing forwards. We are currently reorganising all classrooms and when this has been done we will put a video on the school website to show what the rooms look like.

Please share the video with your children to help prepare them for their return in September.

Please note- All pupils will be given their own plastic wallet of resources to use so they do not share. Please do not spend money on pencil cases for Year 6 over the summer as these will not be allowed at this time. We have everything the children will need.





Lunch Times

To facilitate a safe environment and to ensure that pupils are remaining in their class bubbles where possible, children will eat their lunches within the classroom environment.

This is to ensure that we are adhering to the safety guidance for the reopening of the school.

Pupils will be supervised at all times and also be given the opportunity to play outside. Lunchtimes will be staggered across the school to ensure year groups and classes (where possible) are not mixing outside and when using the toilets.

Due to the staggered lunch times we are asking parents to avoid taking pupils home for lunch.

Year Group	Lunch	Playtime
YN & YR	11.30 am	EYFS outdoor area
Year 1	11.45am	12.00 pm -12.25pm (outdoor area near Y1)
Year 2	11.45 am	12.00 pm -12.25pm (playground)
Year 3	12.10 pm	12.25 pm -12.50pm (outdoor area near Y1)
Year 4	12.10 pm	12.25 pm -12.50 pm (playground)
Year 5	12.00 pm	12.15 pm -12.40pm (playground)
Year 6	12.00 pm	12.15 pm -12.40pm (playground)



Lunch Offer

In light of the DFE guidance published in July 2020, all primary schools are planning to organise pupils in bubbles, either in class sizes or in year groups. As much as possible, pupils should not mix with pupils from other bubbles. Therefore, an alternative approach to lunch times will be in place, so that pupils can eat in their classrooms.

This will ensure that bubbles are not broken.

Will a hot meal be offered?

It will be possible to provide a hot meal option and a packed lunch option for all pupils. The hot meals will be delivered in aeroplane style trays with environmentally friendly disposable cutlery. An example of this can be seen on the next slide.

Menu options would be limited each day: Eg:

1 hot meat option

1 hot vegetarian option

Ham or Cheese choice of sandwich bag option.

Pupils will need to order their options in advance so that kitchens can prepare the orders. This will be done on a weekly basis when pupils are in class.

Traditional school puddings eg: sponge and custard will be temporarily removed from school menus. These will be replaced with fruit bags, yogurts and jelly.

IMPORTANT- During the first three days back (Wednesday 9th - Friday 11th) there will be no hot meals available. Children who require a school meal will be given a choice of sandwiches only.



Examples of how hot meals will be served



Individual lidded food tray.

The meal can be provided and eaten from the tray. Trays are designed to maintain the required temperature for hot food and have 3 sections to keep items separate.

Individual lidded container – this would be used to serve meals such as pasta where all ingredients are together. This is biodegradable and can be disposed of along with food waste.



Bamboo cutlery. These are biodegradable and can be disposed of along with food waste.

Each classroom will have its own supply of bamboo cutlery as well as biodegradable napkins, disposable cloths, sanitiser spray etc...





Breakfast & After School Club

At Rokeby Park, we appreciate some of our parents are working parents who require the support of the school's breakfast and after school club.

To enable breakfast and after school club to open safely, both clubs will be run in the hall each day. Pupils will be segregated into their year groups and will be allocated a place at a year group table. Pupils will be encouraged to socially distance as much as possible but will be with pupils who are from their class bubble. Unfortunately, due to social distancing requirements we will be unable to provide breakfast and after school club for pupils in Nursery or Reception. We will hopefully be able to resume providing the clubs for these pupils later in the academic year.

We have contacted parents who have used the breakfast and after school club previously to ask them what provision they need when we return in September. We are only able to open for a limited number of pupils and places will be restricted to the pupils of parents who work. Pupils are only able to attend the clubs if a place has been booked and payment has been made. If pupils turn up to breakfast club or after school club without booking a place, they will not be able to attend and parents will be contacted.

We are sure you will all understand that our priority at this time is to welcome all the pupils back in September, in a safe and controlled way.



After School Clubs

We are incredibly proud of our Extra Curricular offer and fully intend to get this back up and running and on offer to all of our pupils as soon as we can.

Due to the guidance in place, it will not be possible to offer extra curricular activities when we first return in September, but the staff will begin to phase the clubs back in following the October half term with the aim of getting our extensive extra curriculum offer back in place by the spring term.





SEND Provision

Transition meetings have already taken place for pupils with additional needs to discuss individual provision for September.

Parent/Pupil Concerns

If you have any questions or concerns about your child/children returning to school in September, please do not hesitate to contact the school either by email or by telephoning the school.

We want all our pupils to return safely and with confidence and we will support all families to enable this to happen.



Pupil Behaviour

- The school's behaviour policy has been updated to reflect the current changes in school.
- Pupils will be taught about new routines that have been put in place and the expectations for social distancing, how important these are and that they are in place to keep everyone safe.
- Pupils will be reminded about the school's expectations for behaviour.
- If pupils refuse to follow the school's behaviour expectations and are putting others at risk, strict sanctions, up to and including exclusion, will be used.
- If a pupil consistently refuses to follow the arrangements for social distancing or they deliberately cough at pupils or staff, putting them at risk, parents will be contacted and must collect their child from school.
- Children must listen to and follow instructions - it is dangerous not to do so.





TRACK and TRACE

All schools are required to actively engage in the 'Track an Trace' system.

Pupils, staff and other adults will not be permitted to come into the school if they have [coronavirus \(COVID-19\) symptoms](#), or have tested positive in the last 7 days.

If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 7 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.



What will we do if a member of the school community tests positive?

All parents/staff and visitors to the school are required to inform the school if they or their family members have had a positive test for Covid-19.



The school will contact the local health protection team.



The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.



Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow ['stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection'](#). They should get a test, and:

- if the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.
- **if the test result is positive, they should inform their setting immediately, and must isolate for at least 7 days from the onset of their symptoms**



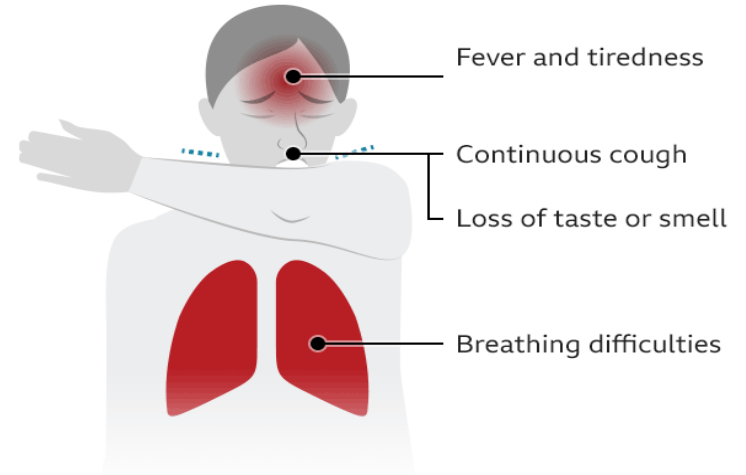
The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious



Checking for symptoms of Covid-19

- Temperature checks will not be taken on arrival by the school but we recommend parents do this daily as an extra precaution.
- **Do not risk the lives of our pupils and staff by administering Calpol before bringing your child to school to bring down a temperature.**
- Any child or adult showing symptoms-there is an isolation area in school. Parents will be called immediately and parents will be required to immediately collect their child.

Coronavirus: Key symptoms



Source: NHS

BBC

National Guidance [here](#)



Public Health England Advice

PPE-Personal Protective Equipment

-Wearing a face covering or face mask in schools or other education settings is **not recommended**.

-PPE is only needed if children need intimate care, young people and students whose care routinely already involves the use of PPE due to their intimate care or if a child, young person or other learner becomes unwell with symptoms of coronavirus.

Social Distancing

-We know that, unlike older children and adults, Early Years and Primary age children **cannot be expected to remain 1+ metres apart from each other and staff**. Schools should therefore work through the hierarchy of measures set out above:

- avoiding contact with anyone with symptoms
- frequent hand cleaning and good respiratory hygiene practices
- regular cleaning of settings
- minimising contact and mixing

Where settings can keep children 2m away-they should do so.

Key Information

In schools, preventing the spread of coronavirus involves dealing with direct transmission (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces). These include:

- minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges
- cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered
- ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- cleaning frequently touched surfaces often using standard products, such as detergents and bleach
- minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times).



Public Health
England

National Guidance [here](#)



Hygiene Measures

- The school will be thoroughly cleaned throughout the day, including toilets.
- Regular hand washing timetabled for all classrooms.
- [Catch It/Bin It/Kill It.](#)
- Handwashing will be communicated and timetabled regularly in school. Most classrooms are fitted with sinks and communal areas are fitted with a sink, soap and hand sanitizers.
- Tissues will be available in all classrooms in order to [Catch It/Bin It/Kill It.](#)
- Common areas and equipment will be cleaned down at regular intervals during the day with antibacterial sprays and wipes.
- Equipment will be given to all pupils to avoid sharing.
- Water bottles will be provided to all children on the first day of school. These will be washed regularly.

CATCH IT

Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.



BIN IT

Germs can live for several hours on tissues. Dispose of your tissue as soon as possible.



KILL IT

Hands can transfer germs to every surface you touch. Clean your hands as soon as possible.



[School Cleaning Guidance](#)

Handwashing Guidance [here](#)



Personal Protective Equipment

- PPE will be provided to staff when dealing with pupils who have intimate care needs and any pupils displaying symptoms.
- This will also be available for staff that request it who feel vulnerable.
- It is down to staff and pupil's personal choice to wear PPE.
- School will not provide PPE for pupils as it is against Public Health's advice.
- There will be a room within the school for CoVid19 with PPE stock and facilities for any child displaying symptoms.
- Any pupil displaying symptoms will be taken to this room and parents will be called to immediately collect. A call will then be made to all other children's parents within that bubble to inform them.

National Guidance [here](#)

